**Torrens Primary School** Ritchie Street TORRENS A.C.T. 2607

6142 0777 [admin@torrensps.act.edu.au](mailto:admin@torrensps.act.edu.au) www.torrensps.act.edu.au

**EXCURSION INFORMATION - Year 1 visit to Birrigai Outdoor School, Tidbinbilla Road, Tharwa**

**Anticipated group size:** 47 students; 4 TPS staff and 3 parents **Adult/Student ratio**:1:12

**When:** Wednesday 20th March 2024 (Week 8) – 10.00 am – 2:00 pm

**Transport:** Bus - departing TPS at 9.30am; departing Birrigai at 2:10pm; arriving TPS at 2.45pm

**Cost** $17 per child - covering Birrigai’ s *Our Bush* *Journey* program and transport

*The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or carers can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.*

**Permission, medical and dietary forms due:** Wednesday 27 February 2024(Week 5)

**Payment by:** Wednesday 6 March 2023 (Week 6)

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**Purpose:** To participate in Birrigai Outdoor School’s *Our Bush Journey* Program

**Activities:** Studentswill be like Sam in Sally Morgan and Ezekiel Kwaymullina’s story ***Sam’s Bush Journey***. They will go on a journey of discovery, developing knowledge and exploring skills about living and caring for Ngunnawal Land. Following a walk on Country that explores themes of the story, students have the opportunity to reflect on their personal connections to Country. They will engage with a range of cultural activities that First Nations Peoples have been practising for thousands of years including shelter building, seed grinding to make flour, making journey stories using Aboriginal symbols, cooking at a campfire, bush indigenous story reading library, plant dye making and painting, scat hunting and matching.

**Contingency (e.g., in case of wet weather):** You will be informed via text message if any of the arrangements for the day need to be altered.

**To bring:** morning tea, lunch and drink bottle, spare clothes in bag

**To wear** - closed shoes for walking and climbing on rocks, brimmed hat, layered clothing (t-shirt, jumper, jacket, long trousers). It is advised no skirts or dresses should be worn.

**Staff who will be in attendance:** The Year 1 teaching team and Executive Teacher and First aid Officer, Katie King.

**Allergens and Food Restrictions** As part of our Birrigai Day Trip we will be offered morning tea which includes a Birrigai Biscuit. The *Allergens and Food Restrictions* form (attached) must be completed by the primary caregiver of students with allergies or food restriction to the following ingredients: rolled oats, self-raising flour, sugar, coconut, margarine (dairy free), soy, golden syrup.

**Behavioural expectations:** *Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

**Excursion Risk Assessment:** Available to view at Torrens Primary School.

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**Permission Note – Year 1 to Birrigai Outdoor School - 20 March 2024**

I give permission for my child to attend the Birrigai Outdoor School’s *Our Bush Journey* on Wednesday 20 March 2024, travelling to and from Birrigai Outdoor School by bus.

I agree to my child participating in the activities associated with this excursion mentioned in the Excursion Information.

*I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.*

*I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that* circumstances *warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

Tick (√) or Cross (x) and complete all that apply:

□ I have completed and returned the **2024 Medical Information and Consent Form** for my child.

□ Ifyour child’s medical information has changed since completing the 2024 Medical Information and Consent Form, please **update this with the Front Office prior to the excursion**.

□ My child has specific dietary requirements related to medical conditions, food allergies or cultural food restrictions and therefore I have completed the attached **Birrigai Allergens/ Restrictions form**.

□ If your child requires medication to be administered during the excursion (e.g antihistamine, pain relief) please complete a **Medication Authorisation and Administration Record** available from the Front Office.

**□ In case of an emergency during the excursion:**

Contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Daytime contact phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- | --- |
| Medicare No: |  | Private Health Fund No: |  | Membership No: | |  |
| Ambulance Fund: NOTE, Parents are responsible for ambulance costs outside the ACT. | | | | |  | |

**Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Class: \_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Parent /Carer (Please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: *\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_***

*Please turn over for payment details and Privacy Policy information*

**Payment Details**

**Cost per student:** $17

To minimise the handling of cash we request that, where possible, you pay online via the school website. Call the Front Office on 61420777 if you need help with any of the keys or codes required to finalise payment this way OR if you would like to do EFTPOS over the phone. You can also come in to make an EFTPOS payment at the Front Office.

□ On-line ([www.torrensps.act.edu.au/payment](http://www.torrensps.act.edu.au/payment)) Receipt No. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ EFTPOS – date paid \_\_/\_\_/\_\_

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU). This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate’s website (www.det.act.gov.au) on the About Us page.